

JW Tel-Tronics

18823 Beardslee Blvd - Bothell WA 98011

Phone: 425-485-4739 Fax: 425-481-0703 www.jwtel.com

REPAIR INFORMATION FORM

Customer Information

Company Name: _____ Date: _____

Contact Person: _____ Phone: _____

Billing Address: _____ Alt Phone: _____

City: _____ State: _____ Zip: _____ Fax: _____

Shipping Address: _____ Email: _____

City: _____ State: _____ Zip: _____ PO#: _____

if required

Shipping Recommendations

You, the customer, are responsible for your equipment's safe arrival at JW Tel-Tronics. We recommend shipping your equipment to us by a method that gives you a signed delivery receipt, tracking number, and insurance for the replacement value of your equipment. We recommend shipping your equipment by UPS or Fedex.

Equipment Information

Make: _____ Model: _____ Serial #: _____

Detailed description of the problem: _____

please continue on back of sheet

Payment & Shipping Information

JWT will contact you with a repair estimate if the work will exceed the pre-authorized amount shown below. Upon completion of your repair, we will contact you for payment information and shipping instructions. Payment options include VISA, MasterCard, Cash, Check, or with a pre-authorized JWT open account. Please circle your selections to specify your preferred return shipment method below.

I pre-authorize repairs up to \$ _____ (minimum \$130) plus tax & shipping without being called first.

Select a carrier for return shipment: UPS Fedex USPS Account #: _____
optional

Select a method for return shipment: Ground 3-day 2-day Overnight

Select optional shipping insurance: No Yes Declared Value: \$ _____
(shipping insurance will incur additional cost.)